

STP Court Building Project

Notes of Team Meeting 14th September 2015:

Attendance DF, JR, IM

Development Days

It was noted that the development days on Friday 11th (x2) and Saturday 12th (x1) were very useful. They were presented by Davy Jones from the Consultation Institute. The Court Building Team were very disappointed that some people sounded very interested in attending and then couldn't come to the sessions. They missed a good opportunity as the sessions were very informative with enlightening discussions. (Course material is available on request).

Conservation

Debbie Mays and Ruaridh Wishart will meet up in Aberdeen to go through some archive work. DM has done some work remotely and expects her report to be available in mid-October and she has requested Gary Black's drawings.

JR will draw up a list of work required from GB's report e.g. broken windows.

DM and RW to meet at Aberdeen Archives

JR information to DM and write up list of work required

Court Services

Further information is required from them. DM has asked for ownership information, as well as conformation on leasing arrangements and boundaries.

DF has asked Linda Wright for confirmation of what is included in the transfer of the building.

Time line to be drawn up working back from April 2016

DF to communicate with LW

Survey

JR to analyse GB's report with issues arising being taken up with Court Services

GB progressing drawings.

GB's invoice has been received and JR is to pass this to Charles Sands for payment

JR as above and pass invoice for payment

Financial Modelling

First draft received from CS, further investigation required on Maintenance, cleaning and utility costs.

DF and CS communicating

Tenants

There are still a number of people interested in seeing the Court Building EH is to progress this.

EH to contact people interested in seeing court

Consultation Mandate

DF had made a good start on the consultation mandate and will circulate to see if appropriate for need.

DF to complete and circulate for feedback

Questionnaires

Stakeholder matrix will be developed to look at influence and interest and questionnaire to be developed to be sent to different stakeholders by different methods over the next few weeks.

ALL

Other

DF and IM to meet with Dave Sims this week to go through his requirements.

DF and IM to arrange

Date of Next Meeting

Friday 2 October, 31 South Lodge Drive at 9.30am