

Notes of Meeting 6th July 2015

Stonehaven Court Building

Present: David Fleming (DF), John Robson (JR), Isabel Munn (IM)

Apologies: Elizabeth Havens (EH)

DF is going to see the Heritage Lottery in Edinburgh on 7th July

JR confirmed that he took Gary Black (GB) to show him the Court Building and GB will issue a staged fee showing the costs for survey work, drawings and any repairs required.

DF stated that a conservation statement is required showing what's in the building now, what the building will be used for and what the requirements are to get it ready for use.

A discussion took place on which consultant will be chosen to carry out work on STP's behalf and in line with the Heritage Lottery's criteria. Further information is required from one of the consultants before the final decision can be made. EH has drawn up a matrix of questions to assist in making the choice. The decision will be made at the next meeting.

After the consultant is appointed it's expected they will come to Stonehaven to see the building, speak to the people who have volunteered to assist and split up the work.

Charles Sands (CS) has confirmed that he is happy to carry out the Business Modelling. This will show the expected P & L based on the building having some areas with no income, some area benefiting from having a 10 year lease in place and rental income for some of the smaller rooms.

DF has been in touch with the Consultation Institute who can assist with public buy in to the project. DF will follow up with them to find out how much time they can spend on this for STP.

DF confirmed that a grant of £3k has been offered by the Architectural Heritage Fund and he'll find out what this can be used for and when it has to be used by and complete their Project Viability report to release funds.

It was noted that there is some IT infrastructure in the building and clarification is required on what is already in place and what the tenants' requirements will be in the future.

Date of next meeting Monday 20th July at 9am