



STONEHAVEN TOWN PARTNERSHIP
MINUTES OF TRUSTEE MEETING
HELD ON 22 MARCH 2016 AT 7.00PM
AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item**1. Welcome and Apologies**

Present Trustees	In attendance	Apologies
David Fleming (DF) Andrew Newton (AN) John Robson (JR) Bill Alan (BA) Isabel Munn (IM) Jim Stephens (JS) Elizabeth Havens (EH)*	Cllr Peter Bellarby (PB) Iain Balgowan (IB) Cllr Graeme Clark (GC) Cllr Raymond Christie (RC)	Stuart Alexander (SA)

2. Approval of minutes

	Action
On the proposal BA of and seconded JR by the minutes of the trustees meeting of 23 rd February 2016 were approved. These minutes will now be placed on the website. Matters arising from these minutes are detailed in section 3 below.	IM

3. Matters arising from minutes of 5th January 2015

	Action
There were no actions arising from the minutes of the Trustees meeting on 23 rd February 2016	

4. Finance Report from John Robson

	Action
There is £30,422 in the CCF/Land Train funds There is £11,206 in STP's main fund. Advertising income is not included in this amount. JR met with Charles Sands today and he can breakdown all income and expenditure into projects. DF asked JR to look at purchase procedure. This will be looked at for next month.	JR

5. Strategy – David Fleming

Business Plan 2016 -19	Action
STP has a Business Plan for 2012 to 2015. A new plan needs to be written. DF has asked all trustees to read the existing plan.	ALL

<p>Although there is no rush to produce a new plan the current one can be used as a document to base the next one on. The new plan will include projections for projects income and expenditure. The new document can demonstrate how STP will become financially sustainable.</p> <p>DF reminded trustees that he will be standing down in June and is looking for volunteers to take over.</p> <p>DF reported that SA is interested in becoming a trustee. JR will contact James Douglas to gauge his interest.</p> <p>Jane Davidson is also to be contacted.</p> <p>AN reminded the trustees that only 3 new trustees can be co-opted on to the committee.</p>	
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6. Business Plan Items

Report of progress on individual projects has been circulated and is on website. What follows is an update on that information.

Project	Additional Information	Action
Bervie Braes Road (DF)	See below under 7. Business Items	
Court Building (DF)	<p>DF reported that the full project reports are on the web site. SCTS are currently looking at their policy for transfer of assets. The new Community Empowerment Bill gives criteria for Community involvement which they will be using to assess STP's business plan.</p> <p>Both applications to LEADER and Heritage Lottery Fund have come back asking the funding to be phased bids. More work is required on this and JR will look at this.</p> <p>Currently CAB + 3 other groups are interested in becoming tenants.</p> <p>Other groups have asked to be kept up to date with progress as they cannot commit until they know more.</p>	JR
Improving Our Town Centre (JS)	<p>JS reported that he and IM have met with Iain Welsh to discuss Market Square, the boardwalk and the illuminations at the harbour.</p> <p>JS and IM are have a further meeting tomorrow with Iain and Wendy McLaren Aberdeenshire Councils Senior Roads Manager.</p> <p>JS has received information regarding the proposed tap at the slip way.</p> <p>Next meeting of IOTC Group is Thursday 31st March at 10.00 in Viewmount.</p> <p>DF commented that he was not happy with the leaflet from Aberdeenshire Council that is going to be delivered to residents of Stonehaven giving them advice on looking after their property and on the seagull issue. He also reported that Knud Christiansen (KC) was also unhappy with it.</p> <p>There was some discussion about the role of the IOTC Group and how to get shop owners and residents backing the</p>	IM/JS

	<p>project. JS suggested that DF come to the next IOTC meeting with KC</p> <p>JS mentioned that the Horizon Group gives awards to businesses that make an effort in the Town Centre and maybe this would be a way of getting Businesses on board.</p> <p>DF thanked JS for his efforts with the project</p>	DF
Former Gas Works Site (MW)	See below under 7. Business Items	
CAT for Beach Toilets (MW)	See below under 7. Business Items	
Cruise Ships (JR)	Nothing further to report.	
Plan B (DS)	The Plan for North East of Stonehaven. This project is In abeyance and will be revisited in January 2017.	

7. Business Items

	Action
<p>Report from/items to Community Council</p> <p>Items to CC</p> <p>None</p> <p>Items from CC</p> <p>PB reported that SDCC are preparing a Community Plan for Stonehaven and that SDCC should be getting in touch with STP.</p>	
<p>Report on KDP meeting (AN)</p> <p>KDP are now meeting every 2 months with the next meeting on Thursday 24th.</p> <p>KDP have only had one applicant for the development officer role.</p> <p>AN is Chair of sub group on governance which deals with policies from confidentiality to internet usage.</p> <p>There was some discussion about wind farm disbursements and KDP's involvement which is inconsistent. KDP cannot make decisions on which groups receive funding.</p> <p>DF thanked AN for the information.</p>	
<p>Disbursements</p> <p>JR confirmed that a sub group will be formed at the end of March to go through the applications.</p> <p>IM confirmed there have been 4 requests for disbursements</p> <p>AN flagged up whether STP should be disbursing money as there are STP costs that need to be covered.</p>	
<p>Caravan Site</p> <p>DF reported that there are new wardens on site, Sharon and Dominic Van De Bos.</p> <p>PB confirmed that the issue of the congestion at the site entrance and on Beach Road have been handed over to GC. It's noted that at busy times, emergency vehicle access would be difficult. It was thought that yellow lines on one side would be a good temporary measure.</p>	GC
<p>Land Train</p> <p>DF commented that IM has done a lot of work to get the train and carriages ready for operation this year and thanked her for her efforts.</p> <p>The Land Train starts operating on Friday 25th and IM will send all trustees details of the timetable. Updates will be posted on the web site and facebook page https://www.facebook.com/stonehavenlandtrain</p>	IM

<p>CCF IM reported that she had attended a CCF webinar about how they expected the next reports to be filled in.</p>	
<p>Reports from discussions with Aberdeenshire Council The initial meeting was held on 8th March at 10am in Viewmount. The minutes of the meeting were forwarded to all STP trustees, Ward 18 Councillors and WM. The following items were discussed:</p> <ul style="list-style-type: none"> • East Newtonleys (Pre consultation of Spurryhillock depot replacement) WM confirmed that there is still no date for POAN submission, some work ongoing by both council, landowner and their agents. WM to let us know as soon as he finds out the date. • Bervie Braes Road WM to arrange a meeting with Stephen Archer, Director of Infrastructure Services and then a meeting with JR. Signage was discussed on the footpaths. STP to ask Dunecht Estates to come and speak to STP Trustees about what their plans are for a) Land Train, b) state of path to the castle, c) their visitor centre and d) the coastal pathway. AN will invite them to a trustees meeting. GC commented that he had recently walked to cliff pathway from Stonehaven to Dunnottar and that the problem discussed at the liaison meeting was a drainage issue. • Use of Lamp posts for Christmas lights JS clarified he was still looking at the possibility of putting up lights on the old pier. • Former Gas works site Mark Skilling is to contact STP regarding the possibility of this site being used as a car park. It was thought that although the first ½ hour parking is free in the Town Centre, this site would not need to follow the same rules. AN will chase up MS. • Beach Toilets Neil Graham contacted by WM. CAT in abeyance at present EH arrived* • Harbour Feasibility DF confirmed that Aberdeenshire Council were going to look at the possibility of setting up a stakeholders group and that costs for repairs would be examined. GC mentioned that STP were praised for commissioning the report. 	<p>WM</p> <p>AN</p> <p>AN</p>

8. AOCB

	Action
<p>OSCR AN reported that as STP is a SCIO and has to make reports to OSCR that STP Accounts will be published on their web site. STP are also to notify OSCR of any changes such as a loss of any major funding.</p>	
<p>Cycle Project JS proposed cycle paths is included as a new project. It was thought that this could be looked at as a joint project with KDP as STP's can only work in Stonehaven area postcodes. AN will bring this up at the next KDP meeting.</p>	AN

<p>PB commented that the Area Committee were looking at the Health of Town Centre and that the lack of cycle facilities and cycle routes through Stonehaven was mentioned in the report. A copy of this report has been placed on the STP website.</p> <p>It was thought the project could also include a Rent a bike scheme in the Town centre.</p> <p>JS mentioned that a new cycling club started in Stonehaven, so the project could include them.</p> <p>EH offered her help with cycling project.</p>	IM
<p>Men's Shed</p> <p>BA confirmed that the next meeting will take place on 21st April at Mackie Academy.</p> <p>JS mentioned that the Sea Cadets were looking for volunteers to help with their new building, maybe retired tradesmen and thought that there could be some interested in joining the men's shed who could help. BA to ask at the meeting on 21 April.</p>	BA
<p>Ury Estate Golf Course</p> <p>RC confirmed that although Area Committee unanimously agreed that the golf course development should go ahead at Ury, this would have to go to a full council meeting.</p>	

9. **Date of next meetings** - 4th Tuesday of every month

All to take place at the Invercarron Resource Centre in Dunnottar Lounge.

26 th April	24 th May	28 th June
No Meeting in July		
23 rd August	27 th September	25 th October
22 nd November AGM		
No meeting in December		

Meeting Closed at 8.40pm